



# WOMEN'S CHRISTIAN COLLEGE, NAGERCOIL

Re-accredited (2<sup>nd</sup> cycle) by NAAC with A Grade  
(Affiliated to Manonmaniam Sundranar University, Tirunelveli-12)

## Internal Quality Assurance Cell (IQAC)

### IQAC Meeting I

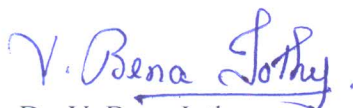
Minutes of the IQAC Meeting held at 3.00 p.m on 20-06-2018

in the Aiken-Head Hall, Women's Christian College, Nagercoil

1. The new format for AQAR preparation was discussed.
2. The IQAC Coordinator gave details about the list of files to be maintained in the departments.
3. Dr. Glory Ratna Mary was asked to make arrangements to collect feedback from students Online at the end of every semester.
4. It was planned to organize the following programmes.
  - a) Computer Training for Non-Teaching Staff
  - b) ICTACT Programme for Junior Teaching Staff
  - c) Seminar for Teaching Staff
  - d) Leadership Development Programme for III year students

### Action Taken Report on the Decisions made in IQAC Meeting I

- A Power Seminar on Employability Skills for the future was conducted by ICT Academy of Tamilnadu on 21<sup>st</sup> July 2018.
- FDP on Creative Thinking was conducted by ICT Academy on 27<sup>th</sup> and 28<sup>th</sup> August 2018.
- Personal Career Profiling Workshop for Students was conducted by ICT Academy on 13<sup>th</sup> and 14<sup>th</sup> February 2019.
- A Personality Development Programme for Non-teaching Staff was conducted on 14-02-2019.
- A faculty development programme was conducted for our faculty member on 24/04/2019..



Dr. V. Bena Jothy

Coordinator, IQAC





Dr. R. Rathaha

Chairperson, IQAC



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## Internal Quality Assurance Cell (IQAC)

### IQAC Meeting II

**Minutes of the IQAC Meeting held at 3.00 p.m on 21-03-2019**

in the Aiken-Head Hall, Women's Christian College, Nagercoil

1. The IQAC Coordinator took the responsibility of uploading files for AQAR.
2. Website maintenance to be done.
3. The new members for the academic year 2019-2020 have to be selected.
4. Dr.Subitha Persis and Mrs.S.Sunitha are responsible for IQAC Newsletter.
5. It was decided to maintain files and records according to the seven criteria and responsibilities given to the faculty members.

### Action Taken Report on the Decisions made in IQAC Meeting II

- AQAR was uploaded.
- A staff was appointed to update our website.
- The new members for the academic year 2019-2020 were selected.
- Dr.Subitha Persis and Mrs.S.Sunitha have finished the IQAC Newsletter for the academic year 2018-2019.
- All the departments have assigned individual faculty to take the responsibility of the maintaining files for the seven criteria of NAAC.

Dr. D.Glory Ratna Mary

Coordinator, IQAC

Dr. C.M. Padma

Chairperson, IQAC

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## Internal Quality Assurance Cell (IQAC)

### IQAC Meeting III

Minutes of the IQAC Meeting held at 3.00 p.m on 15-04-2019

in the Aiken-Head Hall, Women's Christian College, Nagercoil

1. The academic audit will be done on July 2019.
2. The Curriculum Criteria has to be maintained by the HOD's.
3. All the departments were asked to prepare the programme outcome, programme specific outcome and course outcome for their respective departments.
4. Details related to all the seven criteria of NAAC were discussed.

### Action Taken Report on the Decisions made in IQAC Meeting III

- The programme outcome, programme specific outcome and course outcome were well prepared by all the departments and they are uploaded in the college website..
- The files relating to Curriculum Criteria are maintained by the HOD's.
- The IQAC members were informed of the various documents that has to be put in the different files given to them for maintenance of documents.
- The feedbacks from students were collected online for analysis.



Dr. D. Glory Ratna Mary

Coordinator, IQAC





Dr. C.M. Padma

Chairperson, IQAC

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