



# **WOMEN'S CHRISTIAN COLLEGE, NAGERCOIL**

Re-accredited (2<sup>nd</sup> cycle) by NAAC with A Grade  
(Affiliated to Manonmaniam Sundranar University, Tirunelveli-12)

---

## **Internal Quality Assurance Cell (IQAC)**

### **IQAC Meeting I**

#### **Minutes of the IQAC Meeting held at 9.20 a.m on 10-07-2017**

in the Aiken-Head Hall, Women's Christian College, Nagercoil

1. The Principal highlighted the objectives of IQAC and stressed to raise the quality of teaching, learning and evaluation process.
2. The teaching fraternity of the institution should be motivated and trained to remain quality conscious while delivering in terms of modern and students friendly teaching-practices, high quality research publications and consultancy and extension activities for better social-institutional interface.
3. The departments must document their activities and properly file in the department as well as in the IQAC office.
4. The responsibility of Website Maintenance was given to Mrs. Jeba Raja Thangam of the Computer Science (SF) Department.
5. Entry Level test must be given to the First year students and progression level tests to the senior students.

#### **Action Taken Report on the Decisions made in IQAC Meeting I**

- Dr. Dhinakarlal, Former Associate Professor in English, Scott Christian College, Nagercoil addressed the faculty members on A Self Renewal programme.
- The Principal encouraged the faculty members to apply for projects (DST, UGC, CSIR, UBCHEA- Bamboo project)
- The College website is being updated.
- Entry level tests and progression level tests were conducted and students classified accordingly for Mentoree System.

Dr. Geetha Shanthini Fells  
*Coordinator, IQAC*

Dr. Nirmala Manuel  
*Chairperson, IQAC*



# **WOMEN'S CHRISTIAN COLLEGE, NAGERCOIL**

Re-accredited (2<sup>nd</sup> cycle) by NAAC with A Grade  
(Affiliated to Manonmaniam Sundranar University, Tirunelveli-12)

---

## **Internal Quality Assurance Cell (IQAC)**

### **IQAC Meeting II**

**Minutes of the IQAC Meeting held at 9.20 a.m on 11-09-2017**

in the Aiken-Head Hall, Women's Christian College, Nagercoil

1. The IQAC coordinator welcomed the gathering.
2. Students are advised to bring their mobiles only for online payment of examination fees.
3. Staff members are encouraged to use different teaching methods like technology use, Peer group, Online tutorial and SWAYAM Portal.
4. Student- teacher relationship and teacher- teacher relationship must be cordial.
5. Students must be encouraged to attend the Seminar "Leaders for Tomorrow".
6. Need for an incinerator was felt.
7. A one day workshop on Computer Training has to be arranged for the office staff.

### **Action Taken Report on the Decisions made in IQAC Meeting II**

- Five students participated in the workshop organized by All India Association for Christian Higher Education on "Leaders for Tomorrow – As Librarians and Physical Directors" held at CSI Retreat Centre, Kanyakumari from 05/01/17 to 07/01/17.
- Two aspiring students of III B.A. Economics attended the workshop organized by All India Association for Christian Higher Education on "Leaders for Tomorrow – As Civil Servants" during 19-21 October 2017 in Chennai.
- An incinerator is installed in the toilet near the History Department. Students are advised to make use of it.
- A one day workshop on Computer Training for the Office Staff was conducted on 7<sup>th</sup> October 2017 in association with the Institution of Electronics and Telecommunication Engineers, Thiruvananthapuram.

Dr. Geetha Shanthini Fells  
*Coordinator, IQAC*

Dr. Nirmala Manuel  
*Chairperson, IQAC*



# **WOMEN'S CHRISTIAN COLLEGE, NAGERCOIL**

Re-accredited (2<sup>nd</sup> cycle) by NAAC with A Grade  
(Affiliated to Manonmaniam Sundranar University, Tirunelveli-12)

---

## **Internal Quality Assurance Cell (IQAC)**

### **IQAC Meeting III**

#### **Minutes of the IQAC Meeting held at 9.20 a.m on 08-01-2018**

in the Aiken-Head Hall, Women's Christian College, Nagercoil

1. The IQAC members congratulated the Principal on achieving the "Best Principals of India - 2017 Award" from the AIACHE.
2. The Principal reported that the college has applied for NIRF - '18.
3. The research guidelines prescribed by the Manonmaniam Sundaranar University was reported by the Principal for use by research guides.
4. Mrs. Shiny Wilson, a retired Indian Athlete will visit our college on 12<sup>th</sup> January, 2018.
5. Eye and Dental Check-up for students to be conducted.
6. A Job Fair by the District Administration to be conducted in our college campus.
7. Swachhta Shakti Week to be celebrated.

#### **Action Taken Report on the Decisions made in IQAC Meeting II**

- PadmaShree Shiny Wilson addressed our sports students and gave a motivational talk on "Sports and its Importance" on 12/01/2018.
- Swachhta Shakti Week was celebrated from 1<sup>st</sup> March 2018 to 8<sup>th</sup> March 2018.
- Eye and Dental Check-up for students was conducted on 21 & 22, March, 2018.
- Job Fair by the District Administration was conducted in our college campus on 27<sup>th</sup> March 2018.
- We have acquired 70<sup>th</sup> rank in NIRF-'18.

Dr. Geetha Shanthini Fells  
*Coordinator, IQAC*

Dr. Nirmala Manuel  
*Chairperson, IQAC*



**WOMEN'S CHRISTIAN COLLEGE, NAGERCOIL**  
Re-accredited (2<sup>nd</sup> cycle) by NAAC with A Grade  
(Affiliated to Manonmaniam Sundranar University, Tirunelveli-12)

---

**Internal Quality Assurance Cell (IQAC)**

**IQAC Meeting IV**

**Minutes of the IQAC Meeting held at 9.20 a.m on 02-04-2018**

in the Aiken-Head Hall, Women's Christian College, Nagercoil

1. The IQAC members requested the Principal to provide Smart Board for all classes.
2. A Seminar on The New system of NAAC assessment and accreditation has to be conducted for the teaching faculty
3. The Candle lighting ceremony must be conducted for outgoing students.
4. Students are asked to download their hall ticket from the University portal and get the seal of the college with their no dues slip.
5. Feedback from the students about their course and the faculty members will be taken online through the college Portal.
6. Permanent Affiliation Committee from the University will visit the college on 24/04/2018.

**Action Taken Report on the Decisions made in IQAC Meeting II**

Smart Board is given to all departments. Training for the staff members were given department wise with a prepared schedule.

A Seminar on The New system of NAAC assessment and accreditation was conducted for the teaching faculty on 05/04/2018.

The Candle lighting ceremony was held for the outgoing students on 20<sup>th</sup> April 2018.

Feedback was taken from the students through the college portal.

Dr. Geetha Shanthini Fells  
*Coordinator, IQAC*

Dr. Nirmala Manuel  
*Chairperson, IQAC*