

**ANNUAL QUALITY ASSURANCE REPORT
(AQR) OF THE IQAC 2016 – 2017**



**SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)**

**WOMEN'S CHRISTIAN COLLEGE,
NAGERCOIL-629001,
KANYAKUMARI DISTRICT,
TAMILNADU.**

☎ 04652-231461


Fax: 04652-228834

Web Site: www.wcnagercoil.edu.in

E-mail-id: wcnagercoil@yahoo.com

THE ANNUAL QUALITY ASSURANCE REPORT
(AQAR) OF THE IQAC
2016– 2017

Name of the Institution: Women's Christian College, Nagercoil-1,
Kanyakumari District, Tamilnadu-629001.

 04652-231461

Fax: 04652-228834

Web Site: www.wccnagercoil.edu.in

E-mail-id: wccnagercoil@yahoo.com

Part – A

AQAR for the year

2016-2017

1. Details of the Institution

1.1 Name of the Institution

Women's Christian College

1.2 Address Line 1

College Road

Address Line 2

Nagercoil

City/Town

Kanyakumari

State

Tamilnadu

Pin Code

629001

Institution e-mail address

wcnagercoil@yahoo.com

Contact Nos.

09443134580

Name of the Head of the Institution:

Dr. Nirmala Manuel

Tel. No. with STD Code:

04652 231462

Mobile:

09443594349

Name of the IQAC Co-ordinator:

Dr. Geetha Shanthini Fells.

Mobile:

09600345644

IQAC e-mail address:

wcciqac@yahoo.com

1.3 NAAC Track ID

TNCOGN80660

1.4 NAAC Executive Committee No. & Date:

EC(SC)/17/A&A/43.2 dated 16/09/2016

1.5 Website address:

www.wcnagercoil.edu.in

Web-link of the AQAR:

www.wcnagercoil.edu.in/aqar2016-2017.docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70-75%	2005	5 years
2	2 nd Cycle	A	3.16	2016	5 years
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

28/03/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Manonmaniam Sundaranar University,
Tirunelveli

1.12 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.

Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution

(ii) Themes

Faculty as Leaders
Role of Teachers in Accreditation and Assessment

2.14 Significant Activities and contributions made by IQAC

- Regular, strategy planning meetings every Mondays
- Faculty Development Programme – Advanced Leadership Programme and Assessment of Learning and Evaluation based Approach
- Digital Literacy to Office Staff
- Planning and implementation of the yearly action plan
- Documentation of activities of the institution.
- Motivating Faculty members to apply for major and minor research projects
- Regularly update faculty on forthcoming workshops, seminars, conferences, teacher competence enhancement programmes and summer schools
- Feedback from all stakeholders – Students, Parents & Alumni to monitor and improve quality of curriculum model & delivery

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. Faculty to serve as Resource Persons	<ul style="list-style-type: none"> • Dr. Geetha Shanthini Fells, the Head of the Department of English served as a Resource Person in the Seminars and workshops on Research Methodology organized at Muslim Arts College, M.S. University Extension Centre and at St. Hindu College, Nagercoil. • Dr. D. Beula of the Tamil Department served as a Resource Person in the Bharathiyar Association meeting at Bethlehem College of Education, Karungal, and also in International Seminar on Comparative Literature held at the University College, Palayam. • Dr. G. Suganthi of the Computer Science Department was a resource person in the “Technical Symposium on Cloud Computing” organized by the Department of Computer Applications, Malankara Catholic College, Mariagiri.
2. Teaching faculty to update their knowledge by attending seminars, workshops and conferences.	<ul style="list-style-type: none"> • Faculty from various departments participated in various discipline-wise workshops, seminars and conferences – State level 19, National level 93 and Inter National level 37. • 10 faculty participated in the Advanced Leadership Programme conducted by the ICT Academy of Tamilnadu, Chennai in our institution.
3. Faculty members to publish research papers in International Journals and impact factor Journals.	<p>27 faculty published research papers in international journal and 34 in National Journals. 13 faculty published papers in Journals with impact factor.</p>
4. Faculty to author and edit books.	<p>Our Principal, Dr. Nirmala Manuel and Mrs. D. Glory Ratna Mary, Head and Associate Professor of Computer Science are the general editors and Dr. Sugirtha P. Kumar, Associate Professor of Chemistry, Dr. N. Renuka Bai, Associate Professor of Botany, Dr. R. Rathiha, Head and Associate Professor of Commerce, Dr. Retna Latha Sinazer, Associate Professor of Zoology, Dr. Geetha Saleena Robinson, Associate Professor of History and Dr. J. Subitha Persis, Assistant Professor of</p>

Plan of Action	Achievements
<p>5. Students participate in Sports</p> <p>6. Students serve community at large.</p> <p>7. IQAC meetings on all Mondays.</p> <p>8. Students attend placement initiatives.</p>	<p>English are the editors of the PROCEEDINGS OF THE KANIYAKUMARI ACADEMY OF ARTS AND SCIENCES (A Peer-Reviewed Research Papers of KAAS International Seminar) Collected Papers: Second International Conference of KAAS Volume I, II & III.</p> <ul style="list-style-type: none"> • M. Kohila I B.Sc Computer Science secured University III in 1500m Athletics. • D. Shyni Rose III B.A Economics secured University III in 100m hurdles. • We are University Runners in Volley Ball and Table Tennis and III in Kho-kho. <ul style="list-style-type: none"> • 25 students donated blood. • Members of Red Ribbon Club and Positive Response Club care 22 HIV patient families. • YRC members create awareness on Road Safety. • Social Service League members visited the International Cancer Centre, Neyoor, Leprosy Hospital in Udayaarvilai and extended financial support to the inmates of the Old Age Home in Chettikulam. They have adopted Vivekananda Nagar in Aaloor Panchayat and renders psychological support to those afflicted by illness and poverty. <p>31 IQAC meetings were held; important decisions were taken and conveyed to the entire faculty.</p> <ul style="list-style-type: none"> • 8 students were placed in Goan Institute of Communicative English as English Language trainers. • 5 students were recruited as PG Assistants in SRV Higher Secondary School, Rasipuram and Samayapuram. • 4 students were recruited as Part Time Teachers in Win College, Mumbai.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	5			
PG	7		5	
UG	15		4	
PG Diploma	-	-	-	-
Advanced Diploma	4	-	-	4
Diploma	10	-	-	10
Certificate	11		-	11
Others M.Phil	4		4	-
Total	56		13	25
Interdisciplinary	-	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option [√] / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	26
Trimester	
Annual	25

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. No

1.5 Any new Department/Centre introduced during the year. If yes, give details. No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	60	23	37	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	5	-	-	-	-	-	-	-	5	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	-
---	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	37	93	19
Presented	30	86	8
Resource Persons	-	-	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Introduction of innovative pedagogic methodology especially student centric learning like problem solving, case studies and role play.
- ❖ Participatory Learning in Classroom
- ❖ Broad goal orientation for teachers and students through interactions and briefing of e-content development.
- ❖ Students as resource persons and teachers as facilitator.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Chairmen 7	Members 12
---------------	---------------

2.10 Average percentage of attendance of students

87

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Tamil	39	Nil	67	26	2	95
B.A English	64	Nil	45.31	43.75	3.1	92.18
B.A History	17	Nil	11.76	64.7	Nil	76
B.A Economics	17	Nil	11.1	66.7	22.2	52.9
B.Sc Mathematics	46	63.04	34.78	Nil	Nil	97.8
B.Sc Physics	47	38.3	51.1	Nil	Nil	89.4
B.Sc Chemistry	47	44.68	42.55	Nil	Nil	87.23
B.Sc Botany	32	13.79	58.62	13.79	Nil	72.41
B.Sc Zoology	24	12.5	45.83	4.17	Nil	50
B.Sc Computer Science	45	11	71.1	Nil	Nil	88.8
B.Sc Computer Science(S.F)	21	14.28	71.4	4.76	Nil	90.47
B.Sc Mathematics (SF)	45	33.3	37.78	Nil	Nil	71.1
B.Sc Costume Design and Fashion (SF)	14	50	50	Nil	Nil	100
B.Com	59	0.02	33.9	23.7	Nil	59.3
B.Com (SF)	36	2.77	33.33	13.88	Nil	50
M.A History	25	Nil	96	Nil	Nil	96
M.A English(S.F)	28	3.57	82.14	3.57	Nil	89.29
M.Sc Botany	19	35.5	94.11	Nil	Nil	94.11
M.Sc Physics (SF)	24	Nil	33.3	Nil	Nil	33.3
M.Sc Mathematics (SF)	23	73.91	26.8	Nil	Nil	100
M.Sc Chemistry(SF)	25	Nil	3	Nil	Nil	12
M.Com	10	20	50	Nil	Nil	95
M.Phil Commerce	9	Results Awaited				
M.Phil Botany	5					

M.Phil Physics	10	Results Awaited
M.Phil Chemistry	4	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC periodically conducts sessions to explore avenues to enhance teacher effectiveness through professional skill development training programmes.
- The College encourages research publications, Paper Presentations and participation in international/national / regional workshops, conferences and symposia
- The IQAC members meet every Monday to discuss about the teaching methodology and intimate all the procedures to the department faculty thus resulting in a well-knit net working
- Work on the feedback from students on curriculum, teaching, learning and evaluation

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	1
HRD programmes	2
Orientation programmes	2
Faculty exchange programme	-
Staff training conducted by the university	9
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	-
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	2	-	-
Technical Staff	10	1	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC sensitizes research tempo among our faculty, P.G. students and pre-doctoral students through the Research Forum.
- The Forum organized two National Seminars, one on “Research Ethics” and the other on “Research Design and Tools”.
- An International Conference on “Perspectives of Research - An International Outlook” was organized in January 2016 with an eminent scientist from the University of Bradford, United Kingdom as Resource Person.
- 73 Ph.D. scholars are working in the five Research Centers and 12 candidates have been awarded Ph.D. during this academic year.

Publication of Papers in International and National Journals by the Faculty

S. No	Name	Paper's published National	Paper's Published International
1.	Dr. R. Kala Gnana Selvam	2	-
2.	Dr. D. Dela Isabel	1	1
3.	Dr. Y. Pappa	4	1
4.	Dr. D. Sheeja	1	5
5.	Dr. A. Jaya Esklin	1	1
6.	Dr. D. Beula	2	5
7.	Dr. I.M. Jeslin Nima	2	3
8.	Dr. D. Dela Christobel	-	1
9.	Dr. Nirmala Manuel, Principal	-	1
10.	Mrs. W Shiney Sarah Lionel	-	1
11.	Dr. A. Tresa Josephin Rani	2	2
12.	Dr. D. Esther	1	1
13.	Dr. T.N.Suseela	1	1
14.	Dr. D. Rani Mila	2	2
15.	Dr. Gilda Rani	1	1
16.	Mrs. Janet Vasantha Kumari	1	-
17.	Dr. N. Jayanthi	1	-
18.	Mrs. O.C. Geetha	1	-
19.	T.Anitha Baby	-	1
20.	Dr. M. M. Latha	-	3
21.	Dr. V. Bena Jothy	-	1
22.	Dr. S. Avila Thanga Booshan	-	3
23.	Dr. Sugirtha P. Kumar	-	2
24.	Dr. D. Helen	-	1
25.	Dr. Beena Lawrence	2	1
26.	Dr. Medow Merina	2	-

27.	Dr. G. Suganthi	-	1
28.	Mrs. S. Grace Victoria	-	1
29	Dr.R. Rathiha	13	4
30	Dr. Chithra James	5	-
31	Dr. Mahil Kamalam	3	-

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	1	1	
Outlay in Rs. Lakhs	0.15	5,10,450	18,93,520/-	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	28	34	4
Non-Peer Review Journals			
e-Journals			
Conference proceedings		12	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Project	3	DST	18,93,520	18,93,520
Major Project	3	BRNS	13,99,865	5, 10,450
Major Project	3	UGC	9,96,300	3,02,800

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

14

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	9	3		
Sponsoring agencies		TANSCHE			

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year: Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
4	2	2	1			

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded to faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: Nil

University level State level

National level International level

3.22 No. of students participated in NCC events: Nil

University level State level

National level International level

3.23 No. of Awards won in NSS: Nil

University level State level

National level International level

3.24 No. of Awards won in NCC: Nil

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ★ Awareness on Digital Literacy Mission by NDLM for the UG Students.
- ★ Blood donation and Disaster Management to Cuddalore by Youth Red Cross Unit of the College.
- ★ Through the placement cell initiatives, 8 students were placed in Goan Institute of Communicative English as English Language trainers. 5 students were recruited as PG Assistants in SRV Higher Secondary School, Rasipuram and Samayapuram. 4 students were recruited as Part Time Teachers in Win College, Mumbai.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.36 acres			
Class rooms	61			
Laboratories	12			
Seminar Halls	2			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-			
Value of the equipment purchased during the year (Rs. in Lakhs)	-	6 lakhs	PTA	
Others	-			

4.2 Computerization of administration and library

The college office is automated. Autolib is used in the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	32882	101120.73	206	3620	33088	104740.73
Reference Books						
e-Books	2845		20		2865	
Journals	62	1,39,600			62	1,39,600
e- Journals	Inflibnet renewed					50000
Digital Database						
CD & Video	125		20		145	
Periodicals	220	13,855	Renewed	20,704		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments
Existing	168	6	4 broadband connections	2	2	2	18
Added	56						
Total	224	6	4	2	2	2	18

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Labs are connected by LAN
- The Office and all Departments are connected by Campus Area Network (CAN).
- Scholarship, Salary, Admission, .Internal Marks Computation come under e-governance.

4.6 Amount spent on maintenance in lakhs :

i) ICT	813430
ii) Campus Infrastructure and facilities	1049641
iii) Equipments	412221
iv) Others	-
Total :	2275292

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Library week celebration caters to knowledge enrichment.
- Health Care Centre for medical consultation on physical health.
- Counselling services in privacy and strict confidentiality.
- Student mentoring on their academic, career, and personal growth.
- Canteen provides refreshments.

5.2 Efforts made by the institution for tracking the progression

- Monitors through result analysis.
- Academic counseling on choosing higher studies.
- On-campus Placement in place.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1775	312	14	31

(b) No. of students outside the state Men Women

(c) No. of international students

No	%

Men

No	%

Women

Last Year						This Year					
General	SC	MBC	OBC	Physically Challenged	Total	General	SC	MBC	OBC	Physically Challenged	Total
93	99	134	1688	11	2094	119	110	149	1956	12	2322

Demand ratio 3.1:1.2 Dropout % 0.0312

5.4 Details of student support mechanism for coaching for competitive examinations (If any) No. of students beneficiaries: 84

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The Counselling cell helps the students balance academics, social life, and choose a career.
- Career Guidance Cell trains students to become productive, responsible personalities.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	104	28	-

5.8 Details of gender sensitization programmes

- Certificate Course, One year diploma course and Advanced Diploma Courses are being conducted
- Women's Day is celebrated.
- Competitions are conducted based on Women issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
BC Scholarship	826	12,64,848
HBC Scholarship	72	1,26,013
Tamil Nadu Congress Committee Charitable Scholarship	1	4000
Adi Dravidar Scholarship (State)	13	34,357
Adi Dravidar Scholarship	48	2,55,130
University Merit Scholarship	45	1,12,050
P.G. Scholarship for University Rank Holders	2	64,000
Indira Gandhi PG Scholarship for single girl child	5	3,20,000
Stipend Research Scholarship	2	72,000

5.11 Student organised / initiatives: NIL

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- Blood Donation camp by YRC.
- Rotaractors organize Medical Camp

5.13 Major grievances of students (if any) redressed:

- Drinking Water
- Dog menance

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of Women’s Christian College is to send into the world, spiritually inspired, intellectually well trained, morally upright socially committed young women who would meet the needs of the society in a relevant way and thus bring glory to Jesus Christ.

The mission Statement is 'Empowered by Christ's love, we the teachers go the second mile in teaching, moulding and equipping our students, so that they grow holistically and are prepared to transform individuals and structures”.

6.2 Does the Institution have a management Information system?

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Seven of our faculty members serve as Chairman to the various Board of Studies in the Manonmaniam Sundaranar University.
- Various teaching methodologies used along with field trips, industrial visits and study tour.

6.3.2 Teaching and Learning

- Technology Enabled Language Learning for promoting innovative teaching methodologies.
- Projects are given to students to enhance competence building

6.3.3 Examination and Evaluation

- The examination committee prepares the timetable for internal tests and monitors the conduct of internal tests, evaluation of the answer papers and sends the progress cards to parents on time.

6.3.4 Research and Development

- Faculty engaged in 3 major and 2 minor projects.
- The research forum organized 2 National Conferences and 1 International conference
- 83 research papers were published as a book with ISBN Number 978-93-5258-801-5

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Spacious Automated Library
- E-learning resources
- Restricted Wifi
- 24 new computers added.
- Zoology Laboratory was constructed this academic year.
- PG Chemistry Lab Renovated.
- IQAC Room and Conference Hall renovated.

6.3.6 Human Resource Management

- For effective Human Resource Management teams are formed.
- It includes faculty, students and support staff.

6.3.7 Faculty and Staff recruitment

5 new teaching faculty members are newly recruited this year.

6.3.8 Industry Interaction / Collaboration

- ★ Coaching for clerical examination.
- ★ Linkage with Tata Consultancy Services (TCS)
- ★ Collaboration with 10 Research, Education and Placement institutions.

6.3.9 Admission of Students

- Admission automated
- Details in website
- Government Norms strictly followed.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	<ul style="list-style-type: none">• Deserving students given Student Aid Fund.• Economically weak students given financial support.

6.5 Total corpus fund generated

Rs. 47061

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A team of former Principals	Yes	The Principal, NAAC and IQAC Coordinators
Administrative	No		Yes	The CSI Diocese of Kanyakumari

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Appointment orders for valuation sent to Principals

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

- Every year Annual get together and Candle lighting service for outgoing students conducted.
- Renovation work of the monumental AIKENHEAD HALL

6.12 Activities and support from the Parent – Teacher Association

- ★ Parent teacher meets are organized regularly in the departments.
- ★ Gives gold medals for the university toppers
- ★ Development of the infrastructure of the college – Rs. 19 Lakhs for Indoor Sports Court.
- ★ Installed HD IP CCTV Cameras in the campus for Rs. 6 Lakhs.
- ★ Provided furniture (Tables Chairs and almyrahs).

6.13 Development programmes for support staff

Digital Literacy Programme for Support Staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ★ Plastic free campus
- ★ Biogas for Hostel
- ★ Solar energy as substitute for electricity in the Administrative block.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Eco-friendly approach for using of server database for record keeping enable the minimum use of papers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The IQAC has confirmed that almost all the activities have been carried out according to the action plan submitted by the various departments.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study*)

BEST PRACTICE - 1

1. Title of the practice : Admission to Physically and Visually Challenged students.

2. Objective of the practice

- To provide equal educational opportunities to all individuals with disabilities.
- To provide disability support service for physically and visually challenged students.
- To make course material accessible required for visually challenged students and provide educational and work place solution to them.
- To solve education and career related problems of physically and visually challenged students.

3. The Context

- To explore new possibilities and fields where physically and visually challenged students can make their career and work efficiently as well as independently

4. The Practice

- Every year admission is given to physically and visually challenged students.
- Infrastructure facilities are provided for those students.
- Special aids are given to physically and visually challenged students.
- Visually challenged students are given training in Braille language.
- Medical treatment is given if needed.
- Job opportunities are provided through LOGOS and CCC.

5. Evidence of success

- Our physically and visually challenged alumnae are placed in good positions.

BEST PRACTICE – II

1. **Title of the practice:** Support Scheme to economically backward students

2. **Objective of the practice**

- To provide the economically weaker students better opportunities for higher education
- To increase their rate of attainment in higher education and enhance their employability.
- to promote education among girl students belonging to rural areas and retain them till their education is completed.

3. **The Context**

- To avoid drop-outs

4. **The Practice**

- Economically weaker students are identified with the help of the Heads of the various departments.
- Financial assistance is provided to deserving students through Principal's Poor Fund.
- Special Scholarship is given to economically weaker students who are not receiving scholarship from the government.
- Awards/Incentives are given to meritorious students.
- Lunch is provided to poor through Mid Day Meals Scheme funded by the teaching staff.

5. **Evidence of success:**

More than 200 students have been benefitted every year.

7.4 Contribution to environmental awareness / protection

- Grow green, think green awareness
- Timely disposal of e-waste

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis IQAC
Strengths
<ul style="list-style-type: none">• Good Academic environment best for cultural traditional and value development• A holistic commitment to community service, social justice empowerment of women• Highly qualified faculty, committed to student Welfare• Opportunities for students to develop and enhance their creative potential and individual talent.• Quality enhancement through Faculty Training Programmes
Weaknesses:
<ul style="list-style-type: none">• Consultancy to be developed• Funded research limited
Opportunities:
<ul style="list-style-type: none">• Internet facility for enrichment of knowledge• Skill development and placement opportunities.
Threats / Challenges
<ul style="list-style-type: none">• Finding times slot to introduce short term courses• Making many students get through NET/SLET/ GATE, CAT, IAS/IPS, TNPSA and UPSC

8. **Plans of institution for next year**

<ul style="list-style-type: none">• To get more funds for research publication and travel trip• More teachers to become research guide• Staff members to serve as resource persons.• More faculty to undertake major and minor projects• To author books with ISBN
--

Name

Dr.A.Geetah Shanthini Fells

Name

Dr. Nirmala Manuel

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Annexure (i)

Academic Events

Date	Events
June 18, 2015	College Reopens
June 19, 2015	Counseling on 'Being an effective missionary Professor in the working place' and 'the teacher as a good role model before the students'.
June 26, 2015	Orientation programme for I year U.G .students
July 8, 2015	Computer Science Association Inauguration
July 16, 2015	Commerce Association Inauguration
July 17, 2015	Blood grouping and Anaemia Detection by NSS
July 20, 2015	Economics Association Inauguration
July 20-25, 2015	First Internal Tests
July 21, 2015	Seminar on Future of Tamil Literature
July 23, 2015	English Literary Association
July 25, 2015	Economics Association Meeting
August 7, 2015	Youth Welfare and Fine Arts Association Inauguration cum Fresher's Day
August 1, 2015	Student Council Election
August 6, 2015	Computer Science Association Meeting
August 13, 2015	PG Physics Association Inauguration
August 13, 2015	Zoology Association Inauguration
August 17-22, 2015	Second Internal Tests
August 19, 2015	Chemistry Association Meeting
August 20, 2015	Awareness for Competitive Exam
August 24, 2015	Mathematics Association Inauguration
August 26, 2015	Onam Cultural Exchange
August 26, 2015	District Level Study Camp by YRC
August 27, 2015	National Seminar on Recent Avenues in Science
September 1, 2015	Student Council Installation Ceremony
September 3-4, 2015	Advanced Leadership Programme conducted by ICT Academy of Tamilnadu
September 5, 2015	Teachers Day Celebration
September 7, 2015	Entrepreneurship Skill Development Programme
September 14-22, 2015	Third Internal Tests
September 18, 2015	Economics Association Meeting
September 18-19, 2015	Tenth All India Conference of KAAS
September 21, 2015	Awareness for ACS Programme
September 23, 2015	Eco Club Meeting
September 25, 2015	One-day Workshop on Technology enabled Language Learning.
September 26, 2015	Seminar on English Language Learning
September 28, 2015	Special lecture on Biodiversity
September 30, 2015	Bow Song competition organized by Art, Culture and Heritage Club
October 12-20, 2015	Model Exam
November 11, 2015	Dr. Sudhir R. Jain, BARC, Mumbai visit to Physics Research

	Center
December 1, 2015	Even Semester Begins
December 3, 2015	Alumnae Association
December 4, 2015	Graph Theory Versus Other Fields:Conceptwise
December 11, 2015	National Seminar of the Research Forum on Research Design & Tools
December 15, 2015	Talk on Higher Education Programmes offered by Indra Gandhi Open University
December 18, 2015	Women Leaders Peace Conference by International Peace Group (IPWG)
December 22, 2015	Christmas Carol Service
December 23, 2015	Staff Christmas Get-together
January 8, 2016	International Conference on “Perspectives of Research - An International Outlook”
January 14, 2016	National Seminar on Recent trends in secularism
January 14, 2016	Pongal Festival by Art, Culture and Heritage Club
January 18-23, 2016	First Internal Tests
February 2, 2016	Women’s Day Celebration
February 8, 2016	National Seminar on Aquatic Resources Threats and Perspectives
February 15 -20, 2016	Second Internal Tests
February 17, 2016	National Seminar on Novelties of Material Science
February 22, 2016	National Seminar in Modern Physics
February 23, 2016	IQAC Seminar Mrs. Irine Foster
February 24, 2016	Dance Fest
February 24, 2016	Economics Association Meeting
February 25, 2016	Sports Day
February 29, 2016	WIPCO – 2016 Physics Department
February 21, 2016	Sports Meet
March 1, 2016	Naveena Illakiam – Padaippalar Parvaiyum Vasagar Parvaiyum
March 1, 2016	National Workshop for teachers of English Language in Technology Enabled Language Learning
March 2-8, 2016	NSS Special Camp
March 14-19, 2016	Third Internal Tests
April 2, 2016	Graduation Day
April 5, 2016	National Seminar on Labour Problems and Reforms in India
April 7, 2016	College Day
April 11-20, 2016	Model Exam
April 25, 2016	Farewell Function to Retiring Staff

Annexure (ii)

Feedback Analysis – Summary

A feedback from the students is taken to understand the teaching quality of the teachers of the college and the institution in general. A questionnaire containing eleven questions on the teaching faculty and twelve questions on the institution is prepared and all the students were asked to give their feedback online. In response to the questions, students are asked to quantify the individual teachers from 1 to 5 marks point.

- Students have rated their experiences with their teacher to be mostly excellent and very good.
- Teacher Evaluation. Almost all the students rated their teachers as excellent
- Alumni rated the activities of the association and services by the college as very good.
- The parents expressed that the services provided to their wards was very good.