

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC 2014 – 2015



SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

**WOMEN'S CHRISTIAN COLLEGE,
NAGERCOIL-629001,
KANYAKUMARI DISTRICT,
TAMILNADU.**

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THE ANNUAL QUALITY ASSURANCE REPORT

(AQAR) OF THE IQAC

2014– 2015

**Name of the Institution: Women's Christian College, Nagercoil-1,
Kanyakumari District, Tamilnadu-629001.**

☎ 04652-231461

Fax: 04652-228834

Web Site: www.wccnagercoil.edu.in

E-mail-id: wccnagercoil@yahoo.com

Part – A

AQAR for the year

2014-2015

1. Details of the Institution

1.1 Name of the Institution

Women's Christian College

1.2 Address Line 1

College Road

Address Line 2

Nagercoil

City/Town

Kanyakumari District

State

Tamilnadu

Pin Code

629001

Institution e-mail address

wccnagercoil@yahoo.com

Contact Nos.

09443134580

Name of the Head of the Institution:

Dr. Nirmala Manuel

Tel. No. with STD Code:

04652 231461

Mobile:

09443594349

Name of the IQAC Co-ordinator: Dr.G.Suganthi.

Mobile:

09488453297

IQAC e-mail address:

wcciqac@yahoo.com

1.3 NAAC Track ID

TNCOGN80660

1.4 NAAC Executive Committee No. & Date:

NAAC/A&A/Outcome-67/2005 dated 28-02-2005

1.5 Website address:

www.wccnagercoil.edu.in

Web-link of the AQAR:

www.wccnagercoil.edu.in/aqar2014-2015.docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70-75%	2005	5 years
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

28/03/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-2011 submitted to NAAC on 30/06/2014
- ii. AQAR 2011-2012 submitted to NAAC on 30/06/2014
- iii. AQAR 2012-2013 submitted to NAAC on 30/06/2014
- iv. AQAR 2013-2014 submitted to NAAC on 29/10/2014
- v. AQAR 2014-2015 submitted to NAAC on 16/11/2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Manonmaniam Sundaranar University,
Tirunelveli

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

4

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Request the management for Infrastructure maintenance.
- Organized a practical session on e-Content Development on 21/10/14 for our Staff members..
- As a step towards digital management, the teaching staffs were given hands-on training to enter internal marks in the office automation software.
- The IQAC members meet every Monday for one hour to discuss various issues in the campus and plan for the betterment of the campus life.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year ** Attach the Academic Calendar of the year as Annexure.*

Plan of Action	Achievements
<ul style="list-style-type: none"> ★ To improve the results in the university examination. ★ To motivate our staff members to excel in all activities to get reputed awards. ★ Encouraging the faculty members to publish research papers in International journals. ★ To motivate the staff members to publish research papers and author books. ★ To equip the students to become entrepreneurs. ★ To encourage the teaching faculty to engage themselves 	<ul style="list-style-type: none"> • 41 rank holders with 5 gold medallists. Three departments have secured 100% result in the April 2015 examinations. • Our Principal and two staff members received awards and one faculty received Dr. Radhakrishnan Gold Medal Award instituted by the Global Economic Progress and Research Association, New Delhi. • 15 staff members have published papers in International Journals. 40 staff members from various departments have presented papers in the related seminars and conferences. • An E-Book on “Banking Schemes to Promote Business” comprising of several articles from 41 scholars of our College and 27 scholars from other institutions, 21 academicians from our College and 29 academicians from various universities and institutions of excellence have published. • Nine different certificate courses on Doll making, Fashion Jewel making, sequence work, flower making, Tailoring, Fabric Painting, Hand embroidery, Self-grooming and Glass Painting are offered to the UG final year students which are handled by ten trainers. • 10 faculty members have received their

<p>★ To motivate students to excel in all activities to get reputed awards.</p>	<ul style="list-style-type: none"> • Miss. S. Thanga Helina won the HR Track award in the International Conference on Creativity and Innovation for Business Sustainability organized by the School of Humanities, Science and Management, Periyar Maniammai University, Thanjavoor • Two of our Physics M.Phil students D. Amala Shalini and A. Arun Ancy presented papers in the Ninth All India conference of KAAS held in Sree Ayyappa College of Arts and Science, Nagercoil • 94 students of II & III B.Sc Computer Science regular have successfully completed an International Certification on Cloud Infrastructure and Services conducted by EMC² Corporation, Bangalore in partner with ICT Academy of Tamilnadu. • Our students Miss S. Abhija of III Chemistry and Miss M.Shekinah of II B.Sc Chemistry secured the I place in CHEM-QUIZ-2014 held at Annai Velankanni College, Tholayavattam • D.S. Shliba and S. Soumya of III B.Sc Computer Science presented a paper on Cloud Computing in BRAIN POWER 2K14 at Scott Christian College, Nagercoil and won the second prize. • P.A. Yolin Angel of II B.Sc Zoology and Jeyalekshmi of III B.Sc Zoology received I Prize and III Prize respectively in the paper presentation in intercollegiate competition and Priscilla Mercy and Sumi Bosco of II B.Sc Zoology won the I prize in the Art from Waste Competition conducted by the Microbiology and Biotechnology Department of Noorul Islam College of
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<p>★ To inculcate in our students service towards the community at large.</p>	<p>Arts and Science, Kumaracoil</p> <ul style="list-style-type: none"> • R. Pon Narayani of I B.Com bagged the first prize in the essay competition conducted towards Global Population Day and Environmental Health. S. M. Arbin Shanu Jemisha got the second prize in Talents Extravaganza 2014. 25 students received certificates on Literary Flame Award 2014. • 25 volunteers donated their valuable blood on the Blood Donation day to Kanyakumari Government Medical College Blood Bank, Asaripallam.
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2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	4			
PG	7		5	
UG	15		3	
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	--
Diploma	-	-	-	-
Certificate	12		-	12
Others M.Phil	4		-	-
Total	42		8	12

Interdisciplinary	-	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	26
Trimester	
Annual	11

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	58	21	37	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	25	1						1	25

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil		
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	8	11
Presented	1	8	15
Resource Persons	-	-	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> ❖ Teacher and teaching quality improved especially using ICT oriented techniques. ❖ Introduction of Innovative pedagogic methodology especially student centric learning like problem solving, case studies and role play. ❖ Webinars ❖ Broad goal orientation for teachers and students through interactions and briefing of e-content. Development. ❖ Demonstration using models and Simulations ❖ Viewing and discussion of documentaries and movies ❖ Article reviews ❖ Supporting of publications by the Department and the College ❖ Seminars conducted by students using LCD Projector

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

5 Chairpersons	7 members
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80

* 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Tamil	51	-	49.02	43.14	-	92.16
B.A English	64	1.56	50.00	43.75	-	95.31
B.A History	22	-	18.18	45.45	-	63.64
B.A Economics	16	-	31.25	68.75	-	100
B.Sc Mathematics	47	55.32	40.43	-	-	95.74
B.Sc Physics	45	28.89	46.67	24.44	-	100
B.Sc Chemistry	47	51.06	44.68	-	-	95.74
B.Sc Botany	32	18.75	46.88	-	-	65.63
B.Sc Zoology	27	33.33	48.15	14.81	-	96.30
B.Sc Computer Science	47	17.02	80.85	-	-	97.87
B.Sc Computer Science(S.F)	15	26.67	53.33	13.33	-	93.33
B.Sc Mathematics (SF)	44	11.36	38.64	29.55	-	79.55
B.Sc Costume Design and Fashion (SF)	13	23.08	69.23	-	-	92.31
B.Com	59	8.47	42.37	38.98	-	89.83
B.Com (SF)	28	-	32.14	32.14	-	64.29
M.A History	19	-	100	-	-	100
M.A English(S.F)	28	14.29	71.43	7.14	-	92.86
M.Sc. Botany	19	15.79	78.95	-	-	94.74
M.Sc. Physics (SF)	24	-	66.67	-	-	66.67
M.Sc. Mathematics (SF)	25	40	44	12.00	-	96.00
M.Sc Chemistry(SF)	24	-	25.00	20.83	-	45.83
M.Com	11	18.18	81.82	-	-	100
M.Phil Commerce	9	22.22	66.67	-	-	88.89
M.Phil Botany	5	40.00	40.00	-	-	80.00
M.Phil Physics	10	80.00	20.00	-	-	100
M.Phil Chemistry	4	-	100	-	-	100

* Corrected Version

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC periodically conducts sessions to explore avenues to enhance teacher effectiveness through professional skill development training programmes..
- The College encourages research, publications, paper presentations and participation in international/national/regional workshops, conferences and symposia
- The IQAC members meet every Monday for one hour to discuss various issues in the campus and plan for the teaching and learning methodology.
- Work on the feedback from students on curriculum, teaching, learning and evaluation

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	8
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	63
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	3	-	-
Technical Staff	10	23	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Dr. M.M. Latha, is a referee to 5 International Physics Journals.
- Publish papers in International and National Journals with Impact factor
- Projects on Gandhian Principles are undertaken.
- The research forum of our college organized a National Seminar on Innovative Research in Science and ar National Seminar on Research Ethics.
- The International seminar on "Digital World" was conducted on 13th March, 2015.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1		
Outlay in Rs. Lakhs			1750966	1669933

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs			285000	182500

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	6		
e-Journals			
Conference proceedings		8	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Dr. Sugirtha P. Kumar, Dept. of Chemistry	3 yrs 01-07-2011 to 31-12-2014	UGC	9,53,633	
Dr. Beena Lawrence, Dept. of Botany	3 yrs 01-02-2011 to 31-01-2014	UGC	7,97,333	4,44,529
Dr. M.M. Latha Dept. of Physics	3 yrs 4-12-2013 to 3-12-2016	BRNS	13,33,865	
Minor Projects				
Dr. A. Tresa Josephine Rani Dept. of History	2 yrs 2014-2016	UGC	1,10,000	87,500
Dr. R. Vasantha Dept. of Zoology	2 yrs 2014-2016	UGC	1,75,000/-	95000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	2	12	4		2
	Sponsoring agencies		Management			

3.12 No. of faculty served as experts, chairpersons or resource persons : 4

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year : Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
		1				

3.18 No. of faculty from the Institution

who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: Nil

University level State level
National level International level

3.23 No. of Awards won in NSS: Nil

University level State level
National level International level

3.24 No. of Awards won in NCC: Nil

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ★ Linkage with Research Centre in Commerce, Scott Christian College, Nagercoil for PhD programmes.
- ★ Bank clerical examination coaching in tie up with IIB and 225 students are benefitted.
- ★ An employment oriented certificate course in tie up with ICWAI(Institute of Cost and Works Accounts of India), 3 students se.
- ★ Free coaching classes for NET/SLET Exams are conducted every day for the M.Phil students and Research Scholars of our college.

- ★ Linkage with Tata Consultancy Services (TCS) to help develop their English Communication Skills and Basic Corporate Etiquette.
- ★ A orientation programme on Staff selection commission was conducted for all the final year students by IIB, Nagercoil.
- ★ A orientation class was conducted for all the final year students of B.Com & B.Sc. Computer Science by TIME, Nagercoil to take up a mock TANCET exam

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.36 acres	-		9.36 acres
Class rooms	59	-		59
Laboratories	8	1	Management	9
Seminar Halls	1	-		1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		6	UGC	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		12,06,150
Others	-	-		-

4.2 Computerization of administration and library

Autolib is used in the library. Administration is also automated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text & Reference Books	26168	412963	6755	100964	32923	513927
Journals				13355		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	89	4	3	3	1	3	12	
Added	28							8
Total	117	4	3	3	1	3	12	8

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Training given to the non-teaching staff on the use of computers in office automation.
- Computer Labs are connected by LAN
- The Office and all Departments are connected by Campus Area Network(CAN).
- The bandwidth speed is upgraded in the Broadband Connection (Internet) is provided to the computers in the departments.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 44260
ii) Campus Infrastructure and facilities	Rs.779487
iii) Equipments	Rs.124892
iv) Others	Rs. 14980
Total :	Rs.963619

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student mentoring and support is one of the major concerns of IQAC on this campus.
- Enhance student involvement in College activities and thus facilitate inclusive education.
- Orientation programs regarding Bank Exam coaching was held by Indian Institute of Banking IIB and nearly 75 students are attending classes regularly.
- National Skill Development Course on Retail Management, sponsored by the Government of India, was conducted for the third year B.A, B. Sc and B.Com students. More than 300 students participated in the course and took on- line examination.
- Lal and Lal IAS study circle, Chennai conducted an awareness programme for all the third year B.A, B.Sc and B.Com students and gave tips on cracking IAS examination.
- Pre Placement Training classes are being conducted by the trainers of Tata Consultancy Services (TCS) to enable our students to showcase their skills during interview. 30 students are attending the classes regularly.
- Hindi classes are conducted regularly on all Wednesdays and Saturdays to help our students learn the National language Its role in the staff and students welfare schemes is also dominant.
- Spoken English and Computer classes are conducted regularly for all the students on Thursdays and Fridays.

5.2 Efforts made by the institution for tracking the progression

- Personal guidance, on both academic and non-academic matters, is made available to the students through mentoring
- Regular meetings/monitoring by IQAC.
- Mentors offer academic counselling to students, help them choose elective courses, recommend them for remedial coaching, if necessary, and also meet parents of their mentees to update them on their progress

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1769	320	24	29

(b) No. of students outside the state

15

(c) No. of international students

No	%

Men

No	%

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	MBC	OBC	Physically Challenged	Total
72	68	120	1271	5	1536	61	67	206	1148	6	1488

Demand ratio 3.1 :1.2 Dropout % 0.02

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries 125

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The Counselling cell extends counselling assistance to students with psychological, academic and social concerns. The centre also conducts workshops for staff and students on counselling and life skills.
- The Career Guidance Cell provides comprehensive services in training for placements, consultations for higher studies and internships.
- Nine different certificate courses like Doll making, Fashion Jewel making, sequence work, flower making, Tailoring, Fabric Painting, Hand embroidery, Self-grooming and Glass Painting are offered to the UG students which are handled by trainers.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	186	32	-

5.8 Details of gender sensitization programmes

- Women Cell conducts weekly classes regularly on Women’s rights and how to encounter the problems.
- Various competitions were conducted based on Women issues on Women’s Day.
- Diploma Course in Women Studies is being conducted.
- Students are encouraged to undertake projects related to women.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	60	2,61,645
Financial support from government	1014	20,37,176
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- A one day Camp on Controlling the Vector- Borne Diseases in Pillaithoppu with the Collaboration of the Primary Health Centre, Ganapathipuram. A survey was taken in the village regarding the health problems of women. A Health awareness programme was given to the public through cultural programmes.
- A Cancer Awareness programme was conducted by the Rotary Club of Nagercoil along with the Rotary Club of Golden Flowers, YRC and NSS of our college
- Clean India (Swaach Bharat) project

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of Women’s Christian College is to send into the world, spiritually inspired, intellectually well trained, morally upright socially committed young women who would meet the needs of the society in a relevant way and thus bring glory to Jesus Christ.

The mission Statement is 'Empowered by Christ's love, we the teachers go the second mile in teaching, moulding and equipping our students, so that they grow holistically and are prepared to transform individuals and structures”.

6.2 Does the Institution has a management Information System : Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Five of our faculty members serve as Chairman to the various Board of Studies in the university and seven members are members in the Board of Studies.
- Based on the framework given, departments develop the work plan of delivering the curriculum to the students through various teaching methodologies recorded in a work diary.

6.3.2 Teaching and Learning

- Training sessions for the faculty are conducted to enhance their teaching skills.
- Investment made in state of the art technology for promoting innovative teaching methodologies.
- Projects are given to students to enhance competence building

6.3.3 Examination and Evaluation

The examination committee prepares the timetable for internal tests and monitors the conduct of internal tests, evaluation of the answer papers and sending the progress cards to parents on time.

6.3.4 Research and Development

- Research has been given a strong thrust and our faculty are engaged in 4 major projects and 2 minor projects.
- The research forum of our college organized a National Seminar on Innovative Research in Science and another National Seminar on Research Ethics.
- The International seminar on "Digital World" was conducted on 13th March, 2015.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Networking has been installed in the library which facilitates access of information on various types such as online databases, e-journals, e- books, digitally through networked systems by our staff and students through DELNET and INFLIBNET facilities..
- The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. Computers, Laptops and LCD projectors are provided to all departments for effective teaching learning process
- New Classrooms and a Laboratory were constructed this academic year.

6.3.6 Human Resource Management

Human Resource Management is working on the strategy of maximum utilization of resources in a better way. Proper advertisements were given and 11 faculty members were selected and appointed in place of faculty members who left the institute during the year.

6.3.7 Faculty and Staff recruitment

11 new teaching faculty members are newly recruited this year.

6.3.8 Industry Interaction / Collaboration

- ★ Bank clerical examination coaching in tie up with IIB and 75 students are benefitted.
- ★ An employment oriented certificate course in tie up with ICWAI(Institute of Cost and Works Accounts of India), New Delhi.
- ★ Linkage with Tata Consultancy Services (TCS) to help develop their English Communication Skills and Basic Corporate Etiquette.
- ★ 94 students of II & III B.Sc Computer Science regular have successfully completed an International Certification on Cloud Infrastructure and Services conducted by EMC² Corporation, Bangalore in partner with ICT Academy of Tamilnadu. Chennai.
- ★ National Skill Development Course on Retail Management, sponsored by the Government of India, was conducted for the third year B.A, B. Sc and B.Com students. More than 300 students participated in the course and took on- line examination.

6.3.9 Admission of Students

The College website, prospectus and handbook contain information about the institution and the programmes offered. The prospectus that highlights the details of various programmes of the College is prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form. A customised admission software package has been developed to facilitate the admission process.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	<ul style="list-style-type: none"> • Student Aid Fund meet the fees and the cost of books of students of merit who are very poor and deserving. • Principal Aid Fund is being given to economically poor students.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Heads of Departments
Administrative	Yes	Joint Director's Office, Tirunelveli AG Office, Chennai	Yes	The CSI Diocese of Kanyakumari

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Annual get together (Home coming of our dear alumnae) is conducted every year.
- The ninth news bulletin was released by our principal.
- The candle lighting function beseeching God's blessings and guidance for the outgoing students was held by the middle of March.

6.12 Activities and support from the Parent – Teacher Association

- ★ PTA is actively associated with the development of the institution.
- ★ Parent teacher meets are organized regularly. Parents are satisfied with the overall working of the college.
- ★ The PTA gives the gold medals for the university toppers
- ★ PTA supports the development of the infrastructure of the college. (Toilet Renovation, Principal Room's renovation, etc)

6.13 Development programmes for support staff

Computer training was given for effective implementation of Office automation software.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ★ The college administration communicates to the students to preserve the eco-friendly plastic free campus
- ★ Some of the other eco initiatives are rain water harvesting system, Vermicompost & Herbal garden

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ★ The Internal Quality Assurance Cell of our college organized a practical session on e-Content Development on 21/10/14 for our Staff members.
- ★ All the departments have conducted State/ National level seminars in their respective fields.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- As per the action plan submitted by the department, most of the activities are carried out.
- The IQAC members meet every Monday for an hour to discuss various issues in the campus and promote implementation of actions decided in the meetings thus enhance the maintenance and sustenance of the quality of the institution.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice – I

1. Title of the practice Partnership Programme for Enhancement of Communication in English

2. Objective of the practice: To help the students acquire the required competency in English.

3. The Context: To improve their proficiency and enhance communication in English

4. The Practice: Each department offers two hours of spoken English classes every week to all the students by eminent trainers. The Language lab is also used for practice session. Students are asked to communicate in English in the classrooms.

5. Evidence of success: Students have come out of their inhibition and communicate in English. Improved English language competence lead to improvement in academic performance.

Best Practice – II

1. Title of the practice The Mentoring System

2. Objective of the practice: To monitor student progression both in academics and help students deal with issues related to life on campus and also give guidance related to their personal issues

3. The Context: To identify the student problem and help her to overcome the difficulties.

4. The Practice: Each member of the faculty is assigned students belonging to her department. A booklet with student details has been designed by the College to keep track of the student's growth and development on campus. Each student is required to meet her mentor in a one-on-one session. If the mentor feels that her mentee requires additional help, she is recommended for remedial coaching. The mentor also guides students on matters relating to higher education and careers. The mentor refers her to a professional counsellor if required. The mentor also identifies students who need financial assistance and direct them to the appropriate authority for availing of fee concessions, scholarships, food tokens and other assistance.

5. Evidence of success: The mentoring system enables students and teachers to establish a good rapport among them. The students freely approaches their mentors for any help in need.

7.4 Contribution to environmental awareness / protection

Eco-Club of our college arranges programs for a plastic free and, green campus. The three 'R's: "Reduce", "Reuse" and "Recycle" form the essence of every eco-friendly practice adopted in the College.

7.5 Whether environmental audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis

Strengths :

- A holistic educational experience
- Strong commitment to community, service, social justice, empowerment of women
- Highly qualified faculty, committed to student welfare
- Several opportunities for students to develop and enhance their creative potential and individual talent.

Weaknesses :

- Teaching faculty as Resource persons is less in number.
- Interdisciplinary projects are few in number.
- No participation of students in cultural events in State and National level

Opportunities :

- CAN, LAN, Wifi, Smart Classroom enable teaching, learning and research.
- Digital Library.
- Internet café for enrichment of knowledge.

Threats/Challenges :

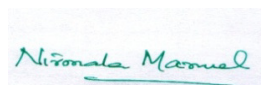
- Make a good number of students sit for NET/SLET, GATE. CAT, IAS/IPS, TNPSC and UPSC.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

8. Plans of institution for next year

- ★ More teaching faculty to become research guides.
- ★ Staff members to serve as resource persons.
- ★ Faculty to undertake major and minor projects.
- ★ Staff members to publish research papers and author books with ISBN.
- ★ To encourage all departments to secure University ranks.
- ★ To make the faculty and students participate in foreign exchange programs.
- ★ To motivate the staff to strive hard to get awards.
- ★ To motivate students also to get awards.
- ★ To have networking with external agencies.
- ★ To install CCTV cameras in the campus..
- ★ To renovate the centenary building.
- ★ Staff members to attend Faculty Development Programmes
- ★ Digital Literacy Programme for Non teaching staff members
- ★ Digital Literacy Programme for all UG students



Signature
Dr.G.Suganthi
Coordinator, IQAC



Signature
Dr. Nirmala Manuel
Principal and Chairperson, IQAC

Annexure (i)

Academic Events

Date	Events
June 17, 2014	College Reopens
June 17, 2014	Counseling on “Self Enhancement and Rejuvenation; Your role as Lecturers”
June 28, 2014	Orientation programme for I year U.G .students
July 17, 2014	World Population Day – Elocution and Poetry Competition
July 18, 2014	Commerce Association Inauguration
July 21, 2014	International Pie Day - Digits of Pie Contest – Mathematics Department
July 21 - 25, 2014	First Internal Tests
July 28, 2014	Seminar on Canadian Literature – English Department
July 28, 2014	Economics Association Inauguration
July 28, 2014	World population awareness Rally by NSS units
July 28 & 30, 2014	III B.Sc Zoology students given training on “Value Added Fish Products”
July 30, 2014	The English Literary Association
August 1, 2014	Tamil Association Inauguration
August 1, 2014	Student Council Election
August 6, 2014	PG Physics Association Inauguration
August 6, 2014	“Breast Feeding awareness” programme by NSS units
August 9, 2014	Onam Celebration, Youth Welfare and Fine Arts Association
August 11, 2014	Tamil Mantram
August 11, 2014	Blood Donation Camp
August 12, 2014	Student Council Installation Ceremony
August 13, 2014	Youth Welfare and Fine Arts Association Inauguration cum Fresher’s Day
August 13, 2014	10 students attended ICTACT Youth Summit in Coimbatore
August 14, 2014	Chemistry Association Inauguration
August 14, 2014	II B.Sc Physics students visit to the Dalmia wind farm at Aralvaimozhi.
August 18, 2014	Computer Science Association Inauguration
August 18, 2014	5 students of III B.Sc Zoology participated in the seminar “Problems and Prospects of Aquaculture”
August 18 -22, 2014	Second Internal Tests
August 19, 2014	Physics Association Inauguration
August 20-22, 2014	Three Days Workshop on Mushroom Technology – Lab to Market
August 21, 2014	Zoology Association Meeting
August 23, 2014	Training programme given to all the SCM representatives
August 25, 2014	History Association Meeting
August 27, 2014	Youth Red Cross, District Level One Day Orientation Camp

August 28, 2014	I B.Sc Zoology students visited Thiruvananthapuram Zoo and Museum, CMFRI Vizhijam, Science and Technology Museum and Veli.
September 1, 2014	Mathematical Song Competition, Mathematics Origami Competition, Poster presentation and Model making
September 3, 2014	English Association Inauguration
September 4, 2014	III B.Sc. Physics took a field trip to LPSC, ISRO, Mahendragiri
September 5, 2014	Teachers Day Celebration and Attapoo competition
September 9, 2014	SCM Retreat
September 11, 2014	Inaugural Meeting of Consumer Club
September 12, 2014	<i>Poster making competition – Modern Periodic Table by Chemistry Department</i>
September 12, 2014	Inauguration of Art, Culture and Heritage Club
September 15, 2014	Rotaract Club Meeting
September 15-19, 2014	Third Internal Tests
September 17, 2014	Intercollegiate Quiz Competition, Economics Department
September 19, 2014	Tamil Association Meeting
September 22, 2014	Inter-departmental competition on "Traditional dances of India" organized by Art, Culture and Heritage Club
September 24, 2014	III B.Sc Zoology students visited - Anbu Illam the home for the mentally challenged and destitute at Madavapuram, Kanyakumari
September 25, 2014	Chemistry Association Meeting
September 26 – October 7, 2014	Study tour to Delhi, Agra and Kula Manali
October 9, 2014	Mathematics Association Inauguration
October 9, 2014	National Seminar on "Developments in Physics"
October 11, 2014	III B.A. Economics attended a National Seminar conducted by cadre India at Vivekananda Kendra, Kanyakumari
October 13-21, 2014	Model Exam
October 21, 2014	IQAC Workshop on E- Content development
December 1, 2014	Even Semester Begins
December 22, 2014	Christmas Carol Service
December 23, 2014	Staff Christmas Get-together
January 7, 2015	Natural Heritage of Kanyakumari District- NSS & by Art, Culture and Heritage Club
January 19-23, 2015	First Internal Tests
February 7, 2015	Rotaract Club Meeting
February 10, 2015	Workshop on Women Entrepreneurship, Quiz on Women Achievers – Women Studies Center
February 10, 2015	Mathematics Association Meeting
February 13, 2015	National Seminar on Research Ethics – Research Forum
February 14, 2015	Graduation Day
February 16 -20, 2015	Second Internal Tests

February 20, 2015	National Seminar on Revolution in Information Technology – Computer Science Department
February 21, 2015	Sports Meet
February 27, 2015	College Day Function
February 28, 2015	Students; Council Day
March 6, 2015	State Level Seminar on Current Trends in the Digital Era – Computer Science (SF) Department
March 7, 2015	Women’s Day Celebration
March 9, 2015	Candle Light Service to the outgoing students
March 12 2015	National Seminar on New Frontiers in Chemistry
March 13 2015	State Level Seminar on A few great Mathematicians and their Contribution
March 13 2015	International Conference on Digital World – Research Forum
March 16-20, 2015	Third Internal Tests
March 18 2015	Inter-Collegiate Competition by PG Mathematics Department
March 20 2015	Youth Red Cross Meeting
March 25-31, 2015	NSS Special Camp at Mylaudy
March 30 2015	Counselling Programme on facing the future for the outgoing students
March 30 2015	Economics Association Meeting
March 31 2015	Art, Culture and Heritage Club Valedictory Function
March 31 2015	Opening of Biblical Garden
March 31 2015	Opening of Rt. Rev. Dr. G. Devakadasham Block
April 1, 2015	Rotaract Club Meeting
April 13, 2015	The English Literary Association Valediction
April 13-24, 2015	Model Exam
April 15, 2015	The English Association Valediction
April 17, 2015	Farewell Function to Retiring Staff

Annexure (ii)

Feedback Analysis –Summary

A feedback from the students is taken to understand the teaching quality of the teachers of the college and the institution in general. A questionnaire containing eleven questions on the teaching faculty and twelve questions on the institution is prepared and all the students were asked to give their feedback online. In response to the questions students are asked to quantify the individual teachers from 1 to 5 marks points.

- Students have rated their experiences with their teachers to be mostly excellent and very good.
- Teacher evaluation- Almost all of the students rated their teachers as excellent.
- Alumni rated the activities of the association and services by the college as very good.
- The parents expressed that the services provided to their wards as very good.