

**ANNUAL QUALITY ASSURANCE REPORT (AQAR)
OF THE IQAC 2013 – 2014**



**SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)**

**WOMEN'S CHRISTIAN COLLEGE,
NAGERCOIL-629001,
KANYAKUMARI DISTRICT,
TAMILNADU.**

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THE ANNUAL QUALITY ASSURANCE REPORT

(AQAR) OF THE IQAC

2013 – 2014

Name of the institution: Women's Christian College, Nagercoil-1,
Kanyakumari District, Tamilnadu-629001.

 04652-231461

Fax: 04652-228834

Web Site: www.wccnagercoil.edu.in

E-mail-id: wccnagercoil@yahoo.com

Part – A

1. Details of the Institution

| | |
|--|---|
| 1.1 Name of the Institution | Women's Christian College |
| 1.2 Address Line 1 | College Road |
| Address Line 2 | Nagercoil |
| City/Town | Kanyakumari District |
| State | Tamilnadu |
| Pin Code | 629001 |
| Institution e-mail address | wccnagercoil@yahoo.com |
| Contact Nos. | 09443134580 |
| Name of the Head of the Institution: | Dr. Nirmala Nallathamby |
| Tel. No. with STD Code: | 04652 231461 |
| Mobile: | 09443134580 |
| Name of the IQAC Co-ordinator | Dr.G.Suganthi |
| Mobile: | 09488453297 |
| IQAC e-mail address: | wcciqac@yahoo.com |
| 1.3 NAAC Track ID (For ex. MHCOGN 18879) | TNCOGN80660 |
| 1.4 NAAC Executive Committee No. & Date: | NAAC/A&A/Outcome-67/2005 dated 28-02-2005 |
| 1.5 Website address: | www.wccnagercoil.edu.in |
| Web-link of the AQAR: | www.wccnagercoil.edu.in /aqar2013-14.docx |

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|--------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 70-75% | 2005 | 5 years |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

28/03/2005

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2005-2006 submitted to NAAC on 25/06/2006 (DD/MM/YYYY)
- ii. AQAR 2006-2007 submitted to NAAC on 26/06/2007 (DD/MM/YYYY)
- iii. AQAR 2007-2008 submitted to NAAC on 03/10/2008 (DD/MM/YYYY)
- iv. AQAR 2008-2009 submitted to NAAC on 30/06/2014 (DD/MM/YYYY)
- v. AQAR 2009-2010 submitted to NAAC on 30/06/2014 (DD/MM/YYYY)
- vi. AQAR 2010-2011 submitted to NAAC on 30/06/2014 (DD/MM/YYYY)
- vii. AQAR 2011-2012 submitted to NAAC on 30/06/2014 (DD/MM/YYYY)
- viii. AQAR 2012-2013 submitted to NAAC on 30/06/2014 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

| | | | |
|---------------------|---|--|---|
| Type of Institution | Co-education | Men | Women |
| | Urban <input checked="" type="checkbox"/> | Rural <input type="checkbox"/> | Tribal <input type="checkbox"/> |
| Financial Status | Grant-in-aid <input checked="" type="checkbox"/> | UGC 2(f) <input checked="" type="checkbox"/> | UGC 12B <input checked="" type="checkbox"/> |
| | Grant-in-aid + Self Financing <input checked="" type="checkbox"/> | Totally Self-financ | <input type="checkbox"/> |

1.11 Type of Faculty/Programme

| | | | | | | | | | |
|------------------|-------------------------------------|-------------|-------------------------------------|----------------|-------------------------------------|------------|--------------------------|----------------|--------------------------|
| Arts | <input checked="" type="checkbox"/> | Science | <input checked="" type="checkbox"/> | Commerce | <input checked="" type="checkbox"/> | Law | <input type="checkbox"/> | PEI (Phys Edu) | <input type="checkbox"/> |
| TEI (Edu) | <input type="checkbox"/> | Engineering | <input type="checkbox"/> | Health Science | <input type="checkbox"/> | Management | <input type="checkbox"/> | | <input type="checkbox"/> |
| Others (Specify) | <input type="text"/> | | | | | | | | |

1.12 Name of the Affiliating University (*for the College*)

Manonmaniam Sundaranar
University, Tirunelveli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| | |
|--|-------------------------------------|
| Autonomy by State/Central Govt. / University | <input type="text"/> |
| University with Potential for Excellence | <input type="text"/> |
| DST Star Scheme | <input type="text"/> |
| UGC-Special Assistance Programme | <input checked="" type="checkbox"/> |
| UGC-Innovative PG programmes | <input type="text"/> |
| UGC-COP Programmes | <input checked="" type="checkbox"/> |

| | |
|------------------------------|----------------------|
| UGC-CPE | <input type="text"/> |
| UGC-CE | <input type="text"/> |
| DST-FIST | <input type="text"/> |
| Any other (<i>Specify</i>) | <input type="text"/> |

2. IQAC Composition and Activities

2.1 No. of Teachers

19

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

-

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- publishes a biannual newsletter every semester which chronicles the year long activities, events and achievements of our college
- networking with external organizations
- organized a demo for the teaching staff to use INFLIBNET
- gave training in smart class room teaching methods

2.15 Plan of Action by IQAC/Outcome

| Plan of Action | Achievements |
|---|--|
| <ul style="list-style-type: none"> • To encourage the teaching faculty to engage themselves in research. • To motivate staff members to get recognition through awards. • To encourage the teaching faculty to update their knowledge by attending seminars and workshops. • To encourage staff members to serve as resource persons. | <ul style="list-style-type: none"> • 7 faculty members have received their doctorates this academic year. 2 staff members served as referees to International journals. • Mrs. S. Sofia of the Chemistry department received the “Best NSS Unit Award” for the year 2013-2014 • Dr. Nirmala Nallathamby, the Principal, attended a three day Conference on “Inter-Faith dialogue” held at AIACHE, Ecumenical Centre in New Delhi. • Prof. D. Glory Retna Mary and Dr. G. Suganthi of the Computer Science Department attended the faculty Development Programme on Cloud Infrastructure and Services and received EMC² Certification in the same. • Dr. Revathy Thomas of the History Department, Dr. M. Hepsiba Jeni, the Physical Director and Mrs. Janet Vasantha Kumari of the Economics Department attended Refresher Courses. • Dr. V. Bena Jothi served as a resource person in the Indo German Conference on Laser Application & Nano Science at the Muscot Hotel Trivandrum. • Mrs. G. J. Hamlyn served as a resource person in Communication Skills at the C.S.I. Engineering College, Thovalai. |

| | |
|--|--|
| <ul style="list-style-type: none"> • To motivate the staff members to undertake major projects. • To motivate the staff members to publish research papers and author books. • To improve the results in the university examination by conducting unit tests and model examination and to encourage bright students to get more ranks and gold medals. • To motivate students to excel in all activities to get reputed awards. • To motivate the departments to conduct National and International Seminars and conferences. | <ul style="list-style-type: none"> • Dr. M. M. Latha of the Physics department received a grant of Rs 13,99,865/- towards a major project from the Board of Research for Nuclear Science (BRNS), Department of Atomic Energy, Govt. of India. • Dr. Shanthini M. Dhas published a book entitled “சூமரி மாவட்ட சமூக அரசியல் வரலாறு” – காவ்யா பதிப்பகம். • Sixteen of our staff members from various departments have published 50 papers in various journals. • 41 students from various departments of our college have come out with flying colours and found place among the rank holders of the Manonmaniam Sundaranar University out of which 3 won the Gold medals. • Beracah John and Sivagami of III B.A. English received awards for being the best N.S.S. Volunteers in the M.S. University. C. N. Moushami of III Maths got the I prize and S. Jasbin Vinala of III Maths got the II prize in the State level paper presentation held in St. John’s College, Ammandivilai. J. Beautlin Jemi of III Maths, Monisha & Lekshmi Priya of II Maths got selected to the National level mini MTTS programme conducted at St. Xavier’s College, Palayamkottai. • 6 National Seminars, 3 workshops and an International Conference were conducted during this academic year and as many as 18 subject-oriented intra-collegiate and inter-collegiate competitions were conducted during this academic year by |
|--|--|

| | |
|--|--|
| <ul style="list-style-type: none"> • To motivate the Research forum to function in a regular pattern. • To have networking with external organizations. • To introduce new career oriented programmes in the campus for the benefit of students' recruitment to jobs. • To subscribe for more National and International Journals in the library. • To replace old computers with new ones. • To maintain the roads inside the campus. • To inculcate in our students service towards our community at large. | <p>the various departments</p> <ul style="list-style-type: none"> • A National level seminar on 'Environmental degradation' and a National Conference on "Future Prospects in Multidisciplinary Research" were organized by the Research Forum. Paper reading sessions were conducted regularly twice a month for the staff and students on both science and humanities. • We have an MOU with the BSNL, the Innovative Dynamic Technologies and the OASIS Group of Institutions to provide training to all our students in computer skills and communicative skills. • Computer Hardware and maintenance course has been sanctioned this academic year. • We have subscribed for 39 National and 11 International journals to a tune of Rs. 1,33,600/-. • Eight computers were provided to the departments to replace the old ones. • With the financial aid given by the PTA, maintenance of the roads in the entire campus was made possible at the cost of Rs. 5 lakhs and 15 thousand. • The various clubs of our college provide a conducive and encouraging environment, to the multi-dimensional growth of the physical, social and spiritual well being of the students of our college. The S.C.M, Youth Red Cross, Red Ribbon Club and the Positive Response Club are active in |
|--|--|

| | |
|--|--|
| <ul style="list-style-type: none"> To promote green campaign among students | <p>serving the community.</p> <ul style="list-style-type: none"> Our Eco club contributes its share to the 'Go-Green' scheme, within and without, keeping our campus plastic free and this year Rose apple tree saplings were planted in front of the Neyyoor Cancer Centre (ICC) and in the Udayavarvilai Leprosy Hospital Campus. |
|--|--|

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | 3 | | | |
| PG | 7 | | 5 | |
| UG | 15 | | 3 | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | 11 | | | 11 |
| Others | 4 | | | |
| Total | 40 | | 8 | 11 |
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 26 |
| Trimester | |
| Annual | 11 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 58 | 11 | 19 | | 1 |

2.2 No. of permanent faculty with Ph.D.

31

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|---|------------|---|--------|---|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| | 25 | 1 | | | | | | 1 | 25 |

Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 1 | 6 | 11 |
| Presented | - | - | 15 |
| Resource Persons | - | - | 4 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Teacher and teaching quality improved especially using ICT oriented techniques.
- ❖ Introduction of Innovative pedagogic methodology especially student centric
- ❖ Additions to teaching-learning resources like library, digital data base, e-journal subscription.
- ❖ Broad goal orientation for teachers and students through interactions and briefing
- ❖ Promotion of research as part of teaching process
- ❖ Skill development as part of teaching-learning process
- ❖ Infrastructure development to support the teaching-learning process (Teaching using lap tops, LCD Projectors)
- ❖ Supporting of publications by Department and the college
- ❖ Seminars led by students using LCD Projector

2.7 Total No. of actual teaching days during this academic year 183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 5 Chairmen 7members

2.10 Average percentage of attendance of students 78%

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|--|--------------------------------|---------------|------|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.A Tamil | 49 | - | 37 | 47 | - | 84 |
| B.A English | 41 | - | 97.5 | - | - | 97.5 |
| B.A History | 53 | 9 | 89 | 11 | - | 100 |
| B.A Economics | 37 | 8 | 22 | 49 | 3 | 81 |
| B.Sc Mathematics | 40 | 48 | 35 | 5 | 3 | 90 |
| B.Sc Physics | 31 | 42 | 52 | 6 | - | 100 |
| B.Sc Chemistry | 32 | 44 | 47 | 3 | - | 93.75 |
| B.Sc Botany | 32 | 16 | 63 | 9 | - | 88 |
| B.Sc Zoology | 26 | 15.4 | 20 | 4 | - | 92.3 |
| B.Sc Computer Science | 39 | 42 | 58 | - | - | 100 |
| B.Sc Mathematics (SF) | 30 | 33.3 | 47 | 14 | - | 94 |
| B.Sc Costume Design and Fashion (SF) | 14 | 29 | 71 | - | - | 100 |
| B.Com | 60 | 2 | 19 | 21 | 7 | 67 |
| B.Com (SF) | 56 | - | 25 | 12 | 4 | 73.2 |
| M.A History | 29 | 3 | 69 | 31 | - | 100 |
| M.Sc Botany | 18 | 6 | 56 | 11 | - | 83.3 |
| M.Sc Physics (SF) | 25 | - | 44 | 32 | - | 76 |
| M.Sc Mathematics (SF) | 16 | 19 | 56 | 16 | - | 91 |
| M.A Journalism and Mass Communication (SF) | 4 | - | 50 | 25 | - | 75 |
| M.Com | 15 | - | 33 | 47 | - | 80 |
| M.Phil Commerce | 9 | - | 100 | - | - | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Monitors the process of fulfilling the various needs of the students ensuring equity and inclusion access.
- Participatory role in sensitizing the staff and students on issues such as inclusion, environment etc. through workshops, seminars, talks etc.

- Supportive role in the preparation of Academic calendar, teaching schedules and evaluation blue print.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 4 |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | |
| Orientation programmes | |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | 5 |
| Summer / Winter schools, Workshops, etc. | 13 |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 9 | 3 | | |
| Technical Staff | 12 | 18 | | |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Publishes a biannual newsletter every semester which chronicles the year long activities, events and achievements of our college.
- Initiatives to ensure that the resources are put to optimal use
- Planning, creating and upgrading of research facilities
- Organized a demo for the teaching staff to use INFLIBNET.
- Training given to staff members on utilizing the smart class room for teaching.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | 1 |
| Outlay in Rs. Lakhs | | | 996300 | 848360 |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | |
| Outlay in Rs. Lakhs | | | | 66650 |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 6 | | |
| Non-Peer Review Journals | 6 | | |
| e-Journals | | | |
| Conference proceedings | | 15 | 4 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---------------|----------------------------|------------------------|----------|
| Major projects | - | UGC | 996300 | 848360 |
| Minor Projects | | UGC | | 66650 |
| Interdisciplinary Projects | - | | | |
| Industry sponsored | - | | | |
| Projects sponsored by the University/ College | - | | | |
| Students research projects (other than compulsory) | | | | |

| | | | | |
|--------------------------|--|--|--|--|
| <i>by the University</i> | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

| | | | | | | |
|--|---------------------|---------------|------------|-------|------------|---------|
| 3.11 No. of conferences organized by the Institution | Level | International | National | State | University | College |
| | Number | 1 | 3 | 3 | | 4 |
| | Sponsoring agencies | | Management | | | |

3.12 No. of faculty served as experts, chairpersons or resource persons : 6

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year : Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year
Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: Nil

University level State level

National level International level

3.22 No. of students participated in NCC events: Nil

University level State level

National level International level

3.23 No. of Awards won in NSS: Nil

University level State level

National level International level

3.24 No. of Awards won in NCC: Nil

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Linkage with Research Centre in Commerce, Scott Christian College, Nagercoil for PhD programmes.
- MOU with the BSNL, the Innovative Dynamic Technologies and the OASIS Group of Institutions to provide training to all our students in computer skills and communicative skills.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|------------|---------------|----------------|------------|
| Campus area | 9.36 acres | | | 9.36 acres |
| Class rooms | 55 | | | 55 |
| Laboratories | 8 | 1 | Management | 9 |
| Seminar Halls | 1 | | | 1 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | 2 | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

4.2 Computerization of administration and library

| |
|--|
| Autolib in use. Administration in progress |
|--|

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------------|----------|--------|-------------|--------|-------|--------|
| | No. | Value | No. | Value | No. | Value |
| Text & Reference Books | 24557 | 305170 | 1611 | 107793 | 26168 | 412963 |
| Journals | | | 7 | 9530 | 7 | 9530 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 89 | 3 | 3 | 2 | 1 | 3 | 12 | |
| Added | 8 | 1 | | 1 | | | | |
| Total | 97 | 4 | 3 | 3 | 1 | 3 | 12 | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The office automation process is on the progress.
- Broadband Connection (Internet) is provided to all the computers in the campus.
- Teachers and non-teaching members of the college get free training on computers in the Centralized Computer Center.
- All the UG students undertake computer training for two hours per week.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|---------------|
| i) ICT | 45000 |
| ii) Campus Infrastructure and facilities | 559393 |
| iii) Equipments | 80000 |
| iv) Others | 56203 |
| Total : | 740596 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student mentoring and support is one of the major concerns of IQAC on this campus.
- IQAC renders most of the information support that the students need on the campus and later as alumnae.
- The support include strategic planning needed for the co-curricular support that comes to the aid of the students in furthering their interests as students and then as job-seekers.
- It also ensures that the students are provided with skills and competencies needed for successful competition in the employment market.
- IQAC intervenes in issues related to the codes of behavior on the campus. Thus it is bound with the functioning of the various statutory and non-statutory cells connected with ragging, women harassment etc.
- Its role in the staff and students welfare schemes is also dominant.
- Through its student representative, IQAC also influences the Students Union and ensures its proper and healthy working.

5.2 Efforts made by the institution for tracking the progression

- Regular observation
- Regular meetings/monitoring
- Faculty involvement through counselling system.
- Regular feedback from students

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 1412 | 87 | | |

(b) No. of students outside the state

24

(c) No. of international students

-

| | |
|----|---|
| No | % |
| | |

Men

| | |
|------|-----|
| No | % |
| 1412 | 100 |

Women

| Last Year | | | | | | This Year | | | | | |
|-----------|----|---------|------|-----------------------|-------|-----------|----|-----|------|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | MBC | OBC | Physically Challenged | Total |
| 61 | 67 | 20 6 | 1148 | 6 | 1488 | 61 | 84 | 115 | 1231 | 8 | 1499 |

Demand ratio 3.7:1

Dropout % 16

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Yes - Supported

No. of students beneficiaries : 45

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The Counselling cell's Peer counseling unit trained student volunteers to spot the needy and provide counsel.
- Our Principal gave general counseling to all the students class-wise.
- As a positive step towards skill development programme, the career Guidance cell has organized certificate courses in doll-making, flower making, embroidery fabric and glass-painting, sequence making, tailoring, lace-making, Hindi and spoken English.
- With the view to impart computer literacy, compulsory computer training is given to all the second year U.G students.

No. of students benefitted

840

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 6 | 126 | 4 | 19 |

5.8 Details of gender sensitization programmes

- Women Cell is working smoothly for the gender sensitization.
- Main function of Women Cell is to sensitize through various programmes on women issues

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|---------|
| Financial support from institution | | |
| Financial support from government | 1029 | 2042818 |
| Financial support from other sources | | |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

22

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of Women's Christian College is to send into the world, spiritually inspired, intellectually well trained, morally upright socially committed young women who would meet the needs of the society in a relevant way and thus bring glory to Jesus Christ.

The mission Statement is 'Empowered by Christ's love, we the teachers go the second mile in teaching, moulding and equipping our students, so that they grow holistically and are prepared to transform individuals and structures”.

6.2 Does the Institution has a management Information System : No. Development-in-progress.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since ours is an affiliated college we have limited scope in curricular design however our staff members took active participation in syllabus revision process. Six of our faculty members serve as Chairman to the various Board of Studies in the university and nine members are members in the Board of Studies.

6.3.2 Teaching and Learning

- Value education incorporated into the weekly schedule has continued.
- ICT integrated class room sessions were initiated.

6.3.3 Examination and Evaluation

The examination committee prepares the timetable for internal tests and monitors the conduct of internal tests, evaluation of the answer papers and sending the progress cards to parents on time.

6.3.4 Research and Development

A research forum is initiated and staff members are motivated to do research, present and publish their work in international and national journals and conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Reprographic, scanning and printing facility
- Educational videos

6.3.6 Human Resource Management

Human Resource Management is working on the strategy of maximum utilization of resources in a better way. Proper advertisements were given and 6 faculty members were selected and appointed in place of faculty members who left the institute during the year.

6.3.7 Faculty and Staff recruitment

6 new teaching faculty members are newly recruited this year.

6.3.8 Industry Interaction / Collaboration

- V4U Career Academy for bank clerical examination coaching.
- Orientation and training programme for students was organized in linkage with ING Vysya Life Insurance Company in our campus to select students as 'freelance recruitment consultant'.
- Seminar on "Positive steps towards Career in the aviation industry" has been organized in linkage with Franklin Institute of Air Hostess Training.
- IQRA'A Institute, Elankadai, Nagercoil (Authorised Tally Academy) for Professional training on "Practical Accounting and Auditing".

6.3.9 Admission of Students

Admission of students is automated.

6.4 Welfare schemes for

| | |
|--------------|-----|
| Teaching | Yes |
| Non teaching | Yes |

| | |
|----------|--|
| Students | <ul style="list-style-type: none"> • Student Aid Fund meet the fees and the cost of books of students of merit who are very poor and deserving. • Principal Aid Fund is being given to economically poor students. |
|----------|--|

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--|----------|----------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | Yes | Heads of Departments |
| Administrative | Yes | <ul style="list-style-type: none"> • Joint Director's Office, Tirunelveli • AG Office, Chennai | No | |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Annual get together (Home coming of our dear alumnae) is conducted every year on 2nd October.
- The eleventh news bulletin was released by our principal.
- The candle lighting function beseeching God’s blessings and guidance for the outgoing students was held by the middle of March.
- Planned to renovate the HRD hub.

6.12 Activities and support from the Parent – Teacher Association

- PTA is actively associated with the development of the institution.
- Parent teacher meets were organized. Parents seemed to be satisfied with the overall working of the college.
- The PTA gives the gold medals for the university toppers
- Roads in the campus was maintained.

6.13 Development programmes for support staff

- Counselling training cum seminar to all teachers.
- IT training to computer-illiterate teachers.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our Eco club contributes its share to the ‘Go-Green’ scheme, within and without, keeping our campus plastic free .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Promotion of research

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Successful organization of State Level Conference, other seminars and Workshops.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Value education in all classes (1 hr/week).
- Free meals and books for the poor students.
- Remedial coaching to weaker students.
- Scholarships to deserving students.
- Teachers write work diary.

7.4 Contribution to environmental awareness / protection

Rose apple tree saplings were planted in front of the Neyyoor Cancer Centre (ICC) and in the Udayavarvilai Leprosy Hospital Campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis

Strengths :

- Good Academic environment
- Best for cultural, traditions and value development

Weaknesses :

- Insufficient infrastructure for new courses

Opportunities :

- Automated office and admission process.

Threats/Challenges :

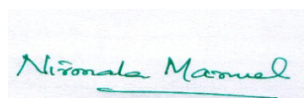
- Finding time slots to introduce short term courses.
- Motivating students to give more time to develop English language skills.

8. Plans of institution for next year

- ★ To motivate the research forum of the college to conduct an international conference in our college.
- ★ To introduce new courses.
- ★ Introduce ICT facilities wherever possible and achieving 100% computer literacy for staff and students.
- ★ To construct more classrooms.
- ★ Spoken English course for students to improve their communication skill
- ★ Paying more attention to sports and games.
- ★ Conducting value education more effectively.
- ★ Encouraging the faculty members to publish research papers in International journals.
- ★ To encourage the staff members to apply for major and minor projects.
- ★ To have networking with external organizations.
- ★ To equip the students for becoming entrepreneurs.
- ★ To encourage the staff members to attend international conferences abroad.
- ★ To motivate the staff members to author books.
- ★ To encourage the staff members to present papers on National and International conferences.
- ★ To provide white boards to all departments.
- ★ Encouraging students and teachers to participate in seminars and workshops.



Signature
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Signature
Dr. Nirmala Manuel
Principal and Chairperson, IQAC
